

SAN LUIS VALLEY DEVELOPMENT RESOURCES GROUP  
MONTHLY MEETING MINUTES OF THE EXECUTIVE BOARD  
January 9, 2017

A business meeting of the Executive Board of the San Luis Valley Development Resources Group, Inc., was held at the 610 State Avenue, Alamosa, Colorado. The following were present:

EXECUTIVE BOARD

Ty Coleman, Alamosa City Council-Chairman  
Karla Shriver, Rio Grande County Commissioner  
Ken Anderson, Saguache County Commissioner  
Lawrence Pacheco, Costilla County Commissioner-Secretary/Treasurer  
Michael Yohn, Alamosa County Commissioner  
TJ Brown, Del Norte Bank-Vice Chair

PROXIES

Jeffrey Larson-Mayor of Creede  
John Sandoval, Conejos County Commissioner  
Kent Curtis, First Southwest Bank  
Tom Acre, Manager, Town of South Fork  
Ramona Weber, Mineral County Commissioner  
Preston Porter, San Luis Valley Board of Realtors

STAFF

Kevin Wilkins, Executive Director  
Anne Jones, Chief Financial Officer  
Sarah Stoeber, Director Business Development

MEETING MINUTES:

CALL TO ORDER. Ty Coleman called the meeting to order at 5:00 p.m.; he welcomed everyone and asked if there were any additions or corrections to the agenda. There were none.

**Lawrence Pacheco made a Motion to approve the Agenda for the January 9, 2017 meeting; Ken Anderson seconded and the Motion carried.**

Ty asked if there were additions or corrections to the Minutes of the last meeting. There were none.

**Michael Yohn made a Motion to approve the Board Minutes from 12/19/2016; Ken Anderson seconded and the Motion carried.**

Ty asked if there were any major outstanding expenses. There are not. Anne stated that the financials for year-end are very preliminary. We had not budgeted for \$30,000 in vacation pay that was paid out in 2016 and also had double salaries for the executive director position during the transition. That being said Anne says that 2017 will be a 'clean-up year' in which we will rebalance the books to current. The loan portfolio balances. She will go through each of the other accounts and review them individually. She has put the revision of the personnel manual on hold right now due to the high time constraints of year-end reporting that is required.

**Karla Shriver made a Motion to approve the financials once they are updated; Lawrence Pacheco seconded and the Motion carried.**

PROGRAM REPORTS

**Kevin Wilkins:**

Kevin reported that he intends to travel to Denver to meet with Jody Duncan, Director of EDA along with Anne and Hew. He wants to affirm the DRG's good standing and meet Jody in person.

- The bylaw committee is looking at Region 9's bylaws.
- Kevin & Hew met with Becky Dixon of Master Print; she will be assisting the DRG with web design/update.
- Kevin is working with new Director of SLVGO, Mick Daniels on a strategic plan
- VIP marketing is in its latter stages; they have met the OEDIT requirements. DRG is contracting with Eric Grossman on this based on his fund-raising success.
- Meet with Southern Colorado Ute Tribe who wants to establish a presence in the Valley
- USDA Center of excellence in hemp industry—need to clarify perimeters on this
- Enterprise Zone—heavy processing of year-end donor and business certificates.
- Desire to expand CAA; a lot more we can do
- No major changes in direction of the organization; we are streamlining efficiencies
- He'd like to see the DRG take a more active role in economic development in the Valley
- Mention of Targeted Industries Studies from 2008; this document will be a part of who we are going forward. He will email study to board members.
- Desire to attend each county's supervisory meeting to talk about the evolution of the DRG
- Discussion of executive committee being appointed by the board; executive committee has a closer hand in operations and is very nimble

## **ACTION ITEMS**

2017 Signature Resolution was brought before the board for review and vote.

**Lawrence Pacheco made a Motion to accept the 2017 Signature Resolution; TJ Brown seconded. Motion carried.**

Resolution 1-2017, Posting of Public Meeting

**TJ Brown made a Motion to approve Resolution 1-2017, Posting of Public Meeting; Karla Shriver seconded. Motion carried.**

2017 Memorandum of Understanding between SLVDRG and SLVCOG

**Lawrence Pacheco made a Motion to approve 2017 Memorandum of Understanding between SLVDRG and SLVCOG with a correction of the date on page 2 #5; Ken Anderson seconded. Motion carried.**

2017 Memorandum of Understanding between SLVDRG and SLVCAA

**Karla Shriver made a Motion to approve with correction of item 1.1.2 Responsible Administrator needs changed to Tonya Owsley instead of Anne Jones; TJ Brown seconded. Motion carried.**

Motion to approve Fort Garland Museum EZone Project

**Karla Shriver made a Motion to approve the Fort Garland Museum Enterprise Zone project; Ken Anderson seconded. Motion carried.**

Board elections were tabled until this spring

### **Updates Around the Region**

Lawrence Pacheco said Costilla county has had a rough time with the loss of one of their commissioners. He intends to keep this man's legacy alive by continuing to invest in youth, protect land and water of the area.

Ken Anderson said new commissioners will be sworn in tomorrow

Karla Shriver said she and the other commissioners will spend time with vision, mission, and efficiency for the County.

TJ Brown was excited to announce Chet Hatton is conducting 'Country Escapes'. It is a team-building experience.

Michael Yohn thanks everyone for all their hard work in 2016. Alamosa county is experiencing drug problems, trouble with inmates at jail, and they need to pave the road to the airport. Boutique Air is promising. Anne Jones commented that the flight staff is always friendly and attentive. She flies every other weekend to Denver.

Ty Coleman said the City of Alamosa needs commending for keeping roads and bridges clear during all the weather lately.

It was decided that pizza will still be ordered for the meeting due to its time being within the dinner hour. Pizza will now be delivered prior to start of meeting so that those who desire to eat may do so during the meeting.

The meeting was adjourned by Ty Coleman at 6:04 p.m.

The next meeting will be on Monday, February 13, 2017, 5 p.m. at the upstairs boardroom at the Depot.

Respectfully submitted,

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Sarah Stoeber, Director of Business Development

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Lawrence Pacheco, Secretary/Treasurer